

# INSTITUT PEÑA

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## REGISTRATION INSTRUCTIONS FOR USE

This document is conceived to facilitate your registration.  
Thank you for following the following advices, stage by stage.

NB : Before sending your application, please check application's deadline of the requested training.

### **Stage 1 : Read carefully the training's notice**

The descriptive Notice of your training.

### **Stage 2 : Fill legibly the application's forms**

Application Form.  
Any other requested document.

### **Stage 3 : Send your complete and signed file**

Please verify that you joined all the requested documents with your registration form (passport, diploma, payment, health insurance certificate copies).

### **Stage 4 : You will receive admission documents for your training**

A registration confirmation with :  
- An admission letter,  
- A campus accommodation booking certificate (if booked).

Send the complete file :

- by e-mail : [admission@institutpena.com](mailto:admission@institutpena.com)
- or by post : Institut PEÑA  
26, chemin des Pins  
64300 SAINTE SUZANNE  
FRANCE

# 留学生入学申请表

INSTITUT PEÑA APPLICATION FORM

照片 Photo

## 1 - Student

姓 First name	
名 Last name	
出生日期 Birth date	
出生地点 Birthplace	
性别 Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
婚否 Marital status	<input type="checkbox"/> Married <input type="checkbox"/> Single
护照号码 Passport number	
有效期至 Valid until	

通讯地址及电话 Mailing Address	
街道及门牌号码 N° & Street	
邮政编码 Zip code	
省 City	
国家 Country	
电话号码 Phone	
手机号码 Mobile phone	
电子邮件地址 E-mail	

## 2 - Training

Training	Code	Price €
N <input type="text"/> hours	<input type="text"/>	<input type="text"/>
Training's beginning Monday <input type="text"/>	Training's end Friday <input type="text"/>	

### 3 - Campus single room accommodation

Training + accommodation	Code	Price €
N <input type="text"/> hours <input type="text"/> days	<input type="text"/>	<input type="text"/>
Arrival Saturday <input type="text"/>	Departure Saturday <input type="text"/>	
<input type="checkbox"/> No accommodation		

### 4 - Method of payment

Bank wire transfer

To **PENA LIMITED** *You should pay all the expenses*

*Join the receipt's copy to the registration form*

**Beneficiary** : PENA LIMITED

**Bank** : Hongkong and Shanghai Banking Corporation Causeway Bay Branch

*Specify the name and the first name of the subscribers*

**Address** : HSBC Causeway Bay Branch, 1/F, Causeway Bay Plaza II, 463-483 Lockhart Road, Causeway Bay, Hong Kong

**Account number** : 809-643281-838

**Bank Identifier Code (SWIFT code)** : HSBCHKHHHKH

### 5 - Commitment

I am willing to study in Institut PEÑA. I pledge the following terms during my study :

1. I will abide by the laws of the People's Republic of China.
2. I will not engage in activities bearing no relation with my studies in China.
3. I will study industriously and observe all rules and regulations of Institut PEÑA.
4. I will pay all expenses on time.

#### I hereby affirm that

- (1) All the information in this form is true and correct.
- (2) I shall abide by the laws of the Chinese Government and the regulations of Institut PEÑA.

I state to have taken knowledge and to accept :

- conditions of delivery of Institut PEÑA's trainings,
- contents of the descriptive note of the selected training.

Date

Signature